



Health Claim Reimbursement Guidelines

Please note that an incomplete claim form may result in a delay or possibly a declination of the reimbursement.

Information Required to Process a Claim:

All Claims

1. The name of the patient
2. The name and address of the Doctor, Hospital or person who provided the care
3. Diagnosis Code/s and description of diagnosis (What was wrong)
4. Procedure Code/s and description of procedure (What was done)
5. Breakdown of charges for each procedure
6. Dates of service (If inpatient hospital stay- the admitting and discharge dates)

Foreign Claims

1. Translation - if in a foreign language (Insured can provide the translation)
2. Currency of payment

Claims for Airfare and Accommodation

1. Original airline ticket or itinerary showing the price of the ticket
2. Boarding pass as proof of travel: (if travel is first class or business class- include the economy air fare from travel agent at the time of booking & submit for reimbursement)
3. Original hotel bill

Prescriptions

Original prescription label showing:

- The name & address of the pharmacy
- The name of the patient
- The name of the medication
- The price of the medication

Claims Forms

Medical and Dental Claims forms are located on the Argus website at www.argus.bm under Forms

Note:

1. Include a daytime contact number on the claim form
2. Originals for all claims must be submitted together with a completed claim form and proof of payment (receipts)
3. Section E of claim form must be signed and dated
4. Section F is to be signed only if the provider is to be paid
5. Claims must be received by Argus within 12 months from the date of treatment

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